

**South Somerset District Council**

*Notice of Meeting*



# Scrutiny Committee

*Making a difference where it counts*

**Tuesday 8<sup>th</sup> April 2008**

**9.30 am**

**The Main Committee Room  
Council Offices  
Brympton Way  
Yeovil  
Somerset BA20 2HT**

The public and press are welcome to attend. Disabled Access is available at this venue.

If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, **Angela Cox** on Yeovil (01935) 462462  
email: [democracy@southsomerset.gov.uk](mailto:democracy@southsomerset.gov.uk), website: [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk)

This Agenda was issued on Monday, 31<sup>st</sup> March 2008

*Ian Clarke, Head of Legal & Democratic Services*



2007-2008  
Neighbourhood and  
Community Champions:  
The Role of Elected Members  
2006-2007  
Improving Rural Services  
Empowering Communities  
2005-2006  
Getting Closer to Communities

**If you need this information in large print,  
Braille, audio or another language,  
please contact 01935 462203**



INVESTOR IN PEOPLE

# Scrutiny Committee Membership

**Chairman** Sue Steele  
**Vice Chairman** Tom Parsley  
David Bulmer

John Calvert  
John Vincent Chainey  
Geoff Clarke  
Peter Gubbins

John Hann  
Hannah Lefevre  
Pat Martin  
Derek Nelson

Keith Ronaldson  
Alan Smith  
Vacancy

## Information for the Public

### What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see reports and background papers, and any record of decisions made by the Council and the executive.

Meetings of the Scrutiny Committee are held monthly at 9.30am on the second Tuesday of the month in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk).

The Council's Constitution is also on the web site and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

---

## South Somerset District Council – Corporate Aims

**Our key aims are:** (all equal)

- To deliver well managed cost effective services valued by our customers
- To increase economic vitality and prosperity
- To improve the health and well-being of our citizens
- To ensure safe, sustainable and cohesive communities
- To promote a balanced natural and built environment

---

Ordnance Survey mapping/map data included within this publication is provided by South Somerset District Council under licence from the Ordnance Survey in order to fulfil its public function to undertake its statutory functions on behalf of the district. Persons viewing this mapping should contact Ordnance Survey copyright for advice where they wish to licence Ordnance Survey mapping/map data for their own use.

---

# Scrutiny Committee

Tuesday, 8<sup>th</sup> April 2008

## Agenda

### *Preliminary Items*

1. **To approve as a correct record the minutes of the ordinary meeting held on 12<sup>th</sup> February 2008**
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Public Question Time**
5. **Issues arising from previous meetings**

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. **Chairman's Announcements**
7. **Progress Reports on Scrutiny Commissions**

The Scrutiny Manager and the Chairmen of the Commissions currently being undertaken to report on their progress.

*Page Number*

### *Items for Discussion*

8. **Annual Audit and Inspection Letter 2007/08**
9. **Quarterly Performance Monitoring Report – 3<sup>rd</sup> Quarter 2007/08**
10. **Planning Enforcement Policy**
11. **Request(s) from Councillors for items to be included in Scrutiny Work Programme**
12. **Scrutiny Work Programme**
13. **Executive Forward Plan**
14. **Date of Next Meeting**